



Division of Housing and Economic Development
2120 Hord Ave. Jennings, MO 63136
Ph. 314-388-1164 // Fax. 314-867-6458
www.cityofjennings.org

CITY OF JENNINGS

APPLICATION FOR BOUNDARY ADJUSTMENT

It is required that a boundary adjustment of property be considered at the following location: (attach any legal description)

The boundary adjustment is for the purpose of: _____

Applicant _____

Street _____

Telephone _____

City _____ State _____ Zip _____

Owner _____

Street _____

Telephone _____

City _____ State _____ Zip _____

Other _____

Street _____

Telephone _____

City _____ State _____ Zip _____

Other _____

Street _____

Telephone _____

City _____ State _____ Zip _____

Three (3) copies of a plat, in recordable form, showing the parcel after the boundary adjustment, including a legal description of each parcels, a certification by a licensed surveyor that the plat meets or exceeds the current Missouri land surveying requirements and standards and containing the following approval form;

The undersigned, Director of Housing of the City of Jennings, Missouri hereby approves the boundary adjustment shown on this plat in accordance with Sections 1.6 and Section 30.17 of the Revised Code of the City of Jennings, Missouri.

Director of Housing and Economic Development

Date: _____

To facilitate the transfer of minor portions of property between adjacent property owners, and to allow adjustments to be made to lot lines of platted lots or other lawful parcels the Director of Housing may approve a minor adjustment to the property lines providing the following conditions are met:

Boundary Adjustments

1. After the boundary adjustment, all parcels or property involved in the adjustment comply with all requirements and restrictions set forth in the Revised Code of Ordinances for the city including, without limitation, Sections 1.6 and Section 30.17.
2. There is no change in zoning of any of the parcels of property involved in the adjustment; and
3. No additional lot shall be created by any boundary adjustment.
4. Any person desiring a boundary adjustment as described in Section 30.17 shall submit the following to the Director of Housing:
 - (a) A written request for the boundary adjustment, signed by all owners of the properties involved in the adjustment, as shown on the deeds described in (b) below;
 - (b) A copy of the deeds for the parcels involved in the boundary adjustment;
 - (c) A plat showing the parcels as each exists before the boundary adjustment.
5. If all of the conditions indicated in Sections 1.6 and Section 30.17 have been met, the Director of Housing and City Clerk shall approve the plat by signing the plat accordingly. The plat approved by the Director of Housing and City Clerk shall be filed with the St. Louis County recorder of deeds within sixty (60) days after approval by the Director of Housing and City Clerk. If any plat is not filed within this period, the approval shall expire.
6. Should the Director of Housing decline to approve the plat as submitted, the petitioner is entitled to appeal the Director of Housing's decision to the city council. The city council

may require that a formal subdivision process be initiated as a prerequisite of their approval.

COPIES REQUIRED: (Please check off)

_____ Fee of \$100.00

_____ 3 copies of a plat sealed by a licensed surveyor

_____ 3 copies of a legal description of each parcel

APPLICANT SIGNATURE

I, _____ (owner, agent, attorney, etc.) certify that to the best of my knowledge, the items submitted representing this application are correct and accurate.

Date